**Infrastructure Improvement Project Application**

**Project Title:**

**Date:**

**Primary Contact/Project Manager:**
**Title or Major, and Department:**
**Phone:**
**Email:**

**Primary Faculty or Staff Advisor/Mentor (if student is primary contact):**
**Title & Department:**
**Phone:**
**Email:**

**STOP!**

**Before filling out this application, please remember to...**

1. Refer to the “[Final Application Guide](http://go.gmu.edu/PGFFinalGuide)” for help understanding the questions in this application and instructions for submitting your budget proposal and stakeholder spreadsheet;

2. Keep the total length to 5 pages or less;

3. Get permission from the PGF Program Manager to proceed with the application process; and

4. Copy and paste from your preliminary application if the information has not changed.

***I have received approval from the PGF Program Manager to complete and submit my Final Application to the Patriot Green Fund for review.***

**Initial: \_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Project Description**

**1. Please describe the project and its purpose.**

**2. Provide a detailed description of the project’s goals and objectives with** **a detailed timeline that includes information about when you expect to start and end your project.**

**3. Describe what research you have performed on this project to determine its relevancy to Mason.**

**4. How will this project qualitatively reduce Mason’s environmental impact?**

Use the categories provided to choose which area(s) of sustainability will be impacted, and then provide a short write-up of your own to describe how the project affects the categories you chose.

[ ] Education Programs [ ] Green Building [ ] Green Dining [ ] Green Living
[ ] Green Transportation [ ] Recycling and Waste Minimization [ ] Sustainable Food Systems
[ ] Sustainable Landscaping [ ] Storm Water Management [ ]  Energy

**5. What social and/or economic aspects of sustainability might your project impact positively?**

**Cost and Measurements**

**6. Please provide an estimated budget of the project.**

Please use this link to download the template for the draft budget proposal:

<http://go.gmu.edu/PGFBudgetandTeam>

**7. Does this project have additional funding sources?**

*Reminder: Infrastructure projects requesting over $20,000 are strongly encouraged to apply for other grants and/or obtain funding from other Mason departments.*

**8. Will the project save or earn money? If yes, estimate how much per year for how many years.**

**9. How will you measure the impact of your project after its completion date?**

**Project Team and Approach**

**10. Please identify the project manager and persons who will be working on your project whether directly or as approvers, advisers, or stakeholders (people or departments that could be impacted by your project).**

*In the same spreadsheet that is linked in question 7, there is a tab on the bottom of the document labeled “Team and Stakeholder Sheet” where you can provide these details.*

**11. What benefits are your team members gaining from their participation in this project? (If volunteers feel they are getting a real benefit from the project, they are more likely to stick around to completion.)**

**12. How will you ensure the project is maintained after the initial completion of the installation or implementation?**

**13. Please describe any project management experience you or your team has.**

*This will not affect the Committee’s decision to approve or deny your application. We will only use this to better inform the support we choose to offer during the project.*

**Project Outreach**

**13. How does your project build community around sustainability on campus? How will your project engage students, faculty, or staff? Does it also build community with Mason’s surrounding community? If so, how?**

**14. How will you publicize your project and integrate it into various aspects of campus life (for example you can share your progress on social media outlets, have an article published in the Fourth Estate, or start a community blog)?**

**Administrative Questions**

*The following questions are optional and will not affect funding decisions. Skipping the question will indicate that you decline. If you choose to answer, please check the box and type out your initials as a digital signature to confirm your agreement.*

1. [ ]  **Please check this box if the PGF Committee may share your completed application for educational purposes or with current or future Mason students, staff, or faculty who may be interested in your project or research with your name removed from the documents.**

*If you agree, please type out your initials here as your confirmation:*  ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

1. [ ]  **Please check this box if the PGF Committee may share your name and Mason email with current or future students, staff, or faculty who may be interested in your project or research and would like to reach out for more information.**

*If you agree, please type out your initials here to sign as your confirmation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

1. [ ]  **Please check this box if we may feature your name and picture on the PGF website or Office of Sustainability social media outlets as being associated with this project should you receive funding.**

*If you agree, please type out your initials here to sign as your confirmation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*